



Maryland Department of Human Resources
Office of Licensing and Monitoring
311 W. Saratoga Street
Baltimore, Maryland 21201
Office: 410.767.7871 Fax: 410.333.8408

CHILD PLACEMENT AGENCY REPORT

Provider Organization: San Mar Children's Home, Inc.

Licensing Agency: DHR

Contracting Agency(s): DHR

Name of Chief Administrator: Bruce Anderson

Email: Banderson@sanmarhome.org.

License Type: Child Placement Agency

Type of Inspection: Quarterly

Name and Address of CPA Office	License Capacity	DHR Contract Limit	Census by Placing Agency	License#/ Exp. date	Date of site Inspection
8504 Mapleville Road Boonsboro, Maryland 21713	unlimited	50	35	#00198 2/1/2019	5/8-9/2017

Inspection Summary

Number of Records Reviewed: Youth 6 Staff 9 Foster Parent 0 Adoptive Parent NA

Number of Interviews: Youth 0 Staff 0 Foster Parent 0

CPA Office Inspection: Approved

Number of ILP Apartments Inspected: NA

Number of Foster Homes Inspected: 0

COMAR Violation: Yes X No

If Yes, list Cited Violation(s) below:

Violation(s)	Findings
07.02.21.08 A(1)	2/6 child case records did not meet the requirements for the initial service plan
07.05.02.18 D (9)	4/6 child case records have updated case noted
07.02.21.08 A(3)(5)	4/6 child case records have updated documented visits 2 X a month
07.05.02.10 D(3)	3/6 child case records did not have updated foster parent notes
07.02.21.05 C	2/5 personnel records (that require training)did not meet COMAR requirements
07.05.01.13 A(5)	2/9 personnel records did not have an annual performance evaluation

Corrective Action Plan: Yes No X

If yes, date of CAP: 5/9/2017

Complaint Outcome: NA

Current Status of License: Continued

Licensing

Coordinator: Roxanne M. Epps **Date:** 5/18/17 **Email:** roxanne.epps@maryland.gov.

Program Manager: Richard Berger **Date:** 5/18/17 **Email:** richard.berger@maryland.gov